

## TEMPLATE FOR WRITING ASSIGNMENTS

The complete work will be written according to the following instructions:

### Work Length:

There is no restriction on the number of words or pages. There is no necessary positive relationship between the quantity and quality of a work. What is required is the substantial and qualitative coverage of the examined topic.

### Typography:

Font: Times New Roman, 12

Language: Greek (with an English abstract immediately after the Greek abstract)

Margins: 2.5cm margins on all sides.

Line Spacing: 1.5 spacing

### Page Numbering:

Pages should be numbered consecutively from the first page after the title page to the end.

### Figures and Tables:

Figures and tables can be in black and/or color within the text.

Titles (captions) of figures and tables should be at the top and should be cited in the text.

The presentation of results from statistical or econometric programs without processing and introduction into appropriate tables is not recommended. If presenting a ready-made table, the source must be provided.

### Equations:

Equations should be numbered consecutively and appear on the left side of the page, with the numbering in parentheses on the right side.

### Citations:

Every figure, equation, or anything else used from existing literature should be clearly referenced.

Each figure or diagram should have the source in the bottom left, e.g., Source: Samarás (2009, p. 109).

If there is any unpublished information, it should be referenced as a personal communication, e.g., The information was obtained from Mr. G. Papandreou through personal communication.

Chapters - Subchapters:

Divide the work into chapters numbered in ascending order.

Subchapters will be numbered as 1.1 (then 1.1.1, 1.1.2, ...), 1.2, etc.

Each chapter and subchapter will have a concise title.

Each chapter description will appear on its own separate line. Each subheading (times new roman 14, italic) will appear with its numbering.

General Structure of the Papers:

• **Title Page:**

- The entire title of the work
- Name, patronymic, and surname of the student who wrote the paper
- Full name and title of the supervising professor
- Master's Program: Interdepartmental Master's Program of Studies in "Accounting and Auditing," University of Thessaly, Department of Economics and Department of Accounting and Finance
- Year of completion of the master's thesis.
- Title of the master's thesis centered in capital letters, Times New Roman 18, bold.
- Above the title: "University of Thessaly, Department of Economics - Department of Accounting and Finance, Interdepartmental Master's Program of Studies 'Accounting and Auditing.'"
- Below the title: "Volos 2022," centered, Times New Roman 14, bold.

• **Table of Contents**

• **Abstract:**

Abstract and keywords, 100-200 words, written in Greek and English in Microsoft Word.

The page with the abstract will have the title of the paper with the indication: "ΠΕΡΙΛΗΨΗ" (for the Greek) and "ABSTRACT" (for the English text), in capital letters, Times New Roman 14, bold.

Keywords and JEL codes follow the abstract.

• **Chapters:**

- Introduction
- Literature Review (with a clear contribution of the candidate)
- Data (for empirical works, not for theoretical ones)
- Research Methodology (for empirical works, not for theoretical ones)
- Empirical Results (for empirical works, not for theoretical ones)
- Discussion and Comments
- Conclusions and suggestions for further research

- Bibliography
- Appendices

If there are more than one appendix, they are numbered as A, B, etc. Equations and formulas in the appendices take a different numbering: e.g., (A.1), (A.2), etc. In the next appendix (B.1), etc.

#### **In-Text Citations:**

- If the author's surname is not part of the text: (Author, 2009)
- If the author's surname is part of the text: Author (2009)
- If there are three or more authors: (First Author et al., 2009)
- If the same author appears more than once in the same year: (Author 2008a, b)
- For articles under publication: (Author, under publication)

#### **Footnotes:**

Footnotes are placed next to each citation or generally at any point in the text that requires clarification or additional support. Footnotes are numbered continuously from 1 to n and are cited in the footnote section.

#### **Bibliography:**

References are listed alphabetically with the surnames of the authors for each work (Foreign-language first, followed by Greek-language references). Journal names and book titles are italicized.

#### **Journal Article:**

Dickey, D.A., & Fuller, W.A. (1981). Likelihood Ratio Statistics for Autoregressive Time Series with a unit Root. *Econometrica*, 49, 1057-1072.

#### **Book:**

Hamilton, J.D. (1994). *Times Series Analysis*. Princeton University Press, Princeton, New Jersey.

#### **Book Chapter:**

Brunner, K., & Melzer, A.H. (1990). Money Supply. In: Friedman BM, Hahn FH (Eds), *Handbook of monetary economics*, vol.1. North-Holland: Amsterdam, 1990. pp. 357-396.

#### **DOI Article:**

Slifka, M.K., & Whitton, J.L. (2000) Clinical implications of dysregulated cytokine production. *Journal of Molecular Medicine*. doi:10.1007/s001090000086

#### **Online Article:**

Abou-Allaban, Y., et al. (2006). Religious/spiritual commitments and psychiatric practice. Resource document. American Psychiatric Association. Link. Accessed 25 June 2007.

The bibliography is listed alphabetically by the authors' surnames for each work (foreign language first, followed by Greek). The names of journals and book titles are presented in italics.

**Original Text Quotation:**

In direct use of excerpts, place the sentence in quotation marks and provide the source at the end of the quote. Avoid excessive use of such quotations and any form of plagiarism without proper source attribution. If there is doubt about the correct translation of an English scientific term into Greek, the English term is provided in parentheses after the Greek term (*italic*).