

PAPER-WRITING TEMPLATE

The completed paper shall be written in accordance with the following instructions:

Paper length:	There is no restriction on the number of words or pages. There is not necessarily a positive relationship between the quantity and the quality of a paper. What is required is substantive, high-quality coverage of the subject under examination.
Font:	Times New Roman, 12
Language:	Greek (with an English summary immediately after the Greek summary (abstract))
Margins:	2.5 cm margins on all sides.
Line spacing:	1.5 spacing
Page numbering:	Pages must be numbered consecutively from the first page after the title page through to the end.
Images-diagrams:	Black-and-white and/or colour, within the text
Figures and tables:	The titles (descriptions) of both figures and tables must appear above them and be included within the text. The presentation of results from statistical or econometric software without processing and insertion into appropriate tables is not recommended. Any reproduced table must be accompanied by its source.
Equations:	Equations must be numbered consecutively and appear on the left-hand side of the page, while the numbering must appear in parentheses on the right-hand side of the page.

Every figure, equation or anything else used from existing literature must be clearly cited. Every figure or diagram must show its source at the bottom left, e.g. Source: Samaras (2009, p. 109).

If there is unpublished information, it must be cited (in a footnote) as a personal communication, e.g. The information was obtained from Mr G. Papandreou through personal communication.

Chapters - Subchapters

Divide the paper into chapters numbered in ascending order. Subchapters must be numbered 1.1 (then 1.1.1, 1.1.2, ...), 1.2, etc. (The summary is not included in the numbering.) Each chapter and subchapter must have a concise title, e.g.

Chapter 1 (TIMES NEW ROMAN 16, bold)

Introduction (TIMES NEW ROMAN 14, bold)

Each chapter heading must appear on its own separate line. Each subheading (TIMES NEW ROMAN 14, italic) must appear together with its numbering.

In general, papers must have the following structure

- Title Page

The following must always appear on this page:

- i. The full title of the paper
- ii. The first name, father's name and surname of the student who wrote the paper
- iii. The full name and academic title of the supervising professor
- iv. The Postgraduate Programme: Interdepartmental Postgraduate Programme in 'Accounting and Auditing', University of Thessaly, Department of Economics and Department of Accounting and Finance
- v. The year in which the master's dissertation was written.

Specifically, the title of the master's dissertation must be centred, in capital letters, in Times New Roman 18, bold. Above the title, the following must appear: University of Thessaly, Department of Economics - Department of Accounting and Finance, Interdepartmental Postgraduate Programme in 'Accounting and Auditing'.

After the title, the student's first name, father's name and surname must follow, in Times New Roman 16, bold. Next comes the academic title (Professor, Associate Professor, Assistant Professor, Lecturer), first name and surname of the supervising professor, in Times New Roman 14, bold. At the bottom of the page, centred, the wording Volos 2022 must appear (TIMES NEW ROMAN 14, bold).

- Contents

- Summary / Abstract

The summaries must be 100-200 words long, written in Word in Greek and English. The summary page must contain the title of the paper and the designation SUMMARY (for the Greek text) and ABSTRACT (for the English text), in capital letters, in Times New Roman 14, bold.

Keywords: Keywords (maximum 5) after the summary.

JEL codes: These follow the keywords.

- Introduction
- Literature review (clearly stating the candidate's contribution)

- Data (for empirical papers, not theoretical papers)
- Research Methodology (for empirical papers, not theoretical papers)
- Empirical Results (for empirical papers, not theoretical papers)
- Discussion - Commentary
- Conclusions and proposals for further research
- Bibliography
- Appendices

If there is more than one appendix, they must be designated A, B, etc. Equations and formulae in the appendices take separate numbering, e.g. (A.1), (A.2), etc.; in the next appendix, (B.1), etc.

Bibliographic citations

In the text, place the author's name and the year in parentheses, depending on whether:

1. The author's surname is not part of the text: (Author, 2009)
2. The author's surname is part of the text: Author (2009)
3. There are three or more authors: (First author et al., 2009)
4. The same author appears more than once in the same year: (Author 2008a, b)
5. Articles forthcoming: (Author, forthcoming)

Footnotes

Footnotes are placed next to each citation or, more generally, at every point in the text requiring clarification or additional support. Footnotes are numbered consecutively from 1 to n and are placed at the bottom of the page (as Footnotes).

Bibliography at the end

Citation of a scientific journal article

Dickey D.A. and Fuller W.A. (1981). Likelihood Ratio Statistics for Autoregressive Time Series with a unit Root, *Econometrica*, 49, 1057-1072.

Citation of a book

Hamilton J.D. (1994). *Times Series Analysis*, Princeton University Press, Princeton, New Jersey.

Citation of a book chapter

Brunner K. and Melzer A.H. (1990). Money Supply. In: Friedman BM, Hahn FH (Eds), *Handbook of monetary economics*, vol.1. North-Holland: Amsterdam, 1990. pp. 357-396.

Articles with a DOI

Slifka, M.K., Whitton, J.L. (2000) Clinical implications of dysregulated cytokine production. *Journal of Molecular Medicine*, doi:10.1007/s001090000086

Online articles

Abou-Allaban, Y., et alii. (2006). Religious/spiritual commitments and psychiatric practice. Resource document. American Psychiatric Association. http://www.psych.org/edu/other_res/lib_archives/archives/200604.pdf. Accessed 25 June 2007

The bibliography must be listed alphabetically by the surnames of the authors of each work (foreign-language works first, followed by Greek-language works). Journal names and book titles must be given in *italics*.

Quoting original text

When excerpts are used directly, the sentence must be placed in quotation marks and the source given at the end of the quotation. Excessive use of such quotations, as well as any form of copying (plagiarism) without citing the source, should be avoided. If there is uncertainty about the correct rendering of an English scientific term in Greek, the English term must be given after the Greek term in parentheses and in *italics*.